



Devon Intermediate School
Te Kura Takawaenga o Ngāmotu

POLICY ON LITERACY AND NUMERACY

No. 105

Rationale

Literacy and numeracy form the basis of much of the school curriculum and for vital elements of our society. It is important that all students achieve their level of potential in these and other areas and that all students reach adequate levels to enable them either to move onto the next phase of education or to take their place in society. The National Administration Guidelines (NAG 1 (ii) in particular) seeks to direct schools into emphasizing these areas of the curriculum.

Policy Statement

The Board is recognizing the fundamental importance of literacy and numeracy in learning strongly encourages development and improvement in these areas. Ongoing provision will be made to lift levels of proficiency in accordance with identified needs and advice from school management regarding appropriate strategies.

Policy Guidelines

- As part of its curriculum planning process school management will ensure that annual and term overviews demonstrate full coverage of all curriculum areas including specific programmes addressing the language and mathematics strands
- All planning of teachers will be monitored as appropriate to ensure it meets school requirements.
- All teachers will meet the professional standards set by Ministry of Education and will participate in the school's appraisal programme.
- Teaching staff will maintain accurate and current details of student achievement levels and take appropriate steps to assist students in meeting programme aims.
- A centralized data base of achievement levels for all individual students will be maintained focusing on literacy and numeracy achievement.
- The school will provide general and where necessary, targeted professional development for teachers to assist in strategies to meet requirements in these areas.
- An at-risk register will be compiled identifying those students achieving below expected levels with details of intervention and ongoing progress.
- The Principal will conduct regular reviews of progress and will in consultation with staff develop plans to address issues raised in reviews.

- The Principal will report regularly to the Board on achievement of strategies in addressing literacy and numeracy.
- The Principal, or his/her nominees will provide the Board with relevant detailed information and analysis of student achievement at least twice per year.

Ratified by Board: 4 April 2022	Next Review: April 2025
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